



Right of Way Variance & Encroachment Application Form

OMAHA PUBLIC POWER DISTRICT

Land Management

444 South 16th Street Mall 6W/EP4
Omaha, Nebraska 68102
landmanagement@oppd.com

Note: No work may commence within an easement until an agreement has been executed by both parties.

Request Date:

Applicant Information:

(Complete this section using the legal name of the person or entity that will be responsible for execution of any documents associated with the request.)

Company Name

Applicant Address Line 1

Applicant Name

Applicant Address Line 2

Phone Number

City

Mobile Number

State

Email Address

Zip Code

Project Information

Project Name

County

Section

Township

Range

Address of Subject Property

If you've had contact with an OPPD representative, please provide representatives name below:

Legal Description

ACKNOWLEDGEMENT OF RESPONSIBILITY

I hereby affirm that **I am the fee title owner or authorized agent of the fee owner** for the above described property. I as authorized agent for the owner have attached a letter from the owner granting authorization to pursue the described action.

This is to certify that I am creating an application for the described property and that **I am responsible for complying with all Omaha Public Power District requirements with regard to this request.** This application should be processed in my name and **I am the party whom Omaha Public Power District should** contact regarding any matter pertaining to this application.

I have read and understand the information required for processing this application. The documents and/or information I have submitted are true and correct to the best of my knowledge.

Applicant Signature

Date

Encroachment Information

What is the current and proposed use of the property? *(Please describe the planned encroachment in terms such as height, length, width; describe landscaping in terms of commercial, residential, recreational and activities associated with the use.)*

What type of encroachment is being proposed?

Structure/Building Sign Crossing
Other: _____

Estimated construction beginning and end date:

What type of construction equipment is being used?

Encroachment will be:

Permanent Temporary
Temporary End Date: _____

Is this for a utility? *If so, please explain.*

Is this a modification to an existing encroachment?

Does this project involve the possible relocation or adjustment of OPPD facilities? *If so, please explain.*

Will there be any grade changes to the OPPD easement area? *If yes, please explain below.*

REQUIRED DOCUMENTATION

Please provide the following information to expedite the approval process:

- Existing easement documents pertaining to the location of the proposed alteration(s), if available.
- Attach complete plans or use the grid space located on Exhibit "A" to draw and label all existing improvements (structures, hardscape, landscape, etc.) and the proposed new improvements.

Exhibit A – Proposed Plans

REQUIRED DOCUMENTATION

A copy of the complete plans are required in order to submit and expedite the approval process. Attach the plans or use the grid space below to draw and label all existing improvements (structures, hardscape, landscape, etc.) and the proposed new improvements, including but not limited to the following examples (clearly differentiate between existing and proposed):

- Hardscape (asphalt and/or concrete) to include driveway approaches, parking areas, paving, curbing, and/or berms, sidewalks, curb and gutters, etc. Label type and dimensions.
- Drainage facilities, both major and minor.
- Trenching and/or the placement of utilities to include utility boxes, pedestals, pads, vaults, and poles, etc. shall be delineated in a typical trench detail outlining the size, type, length, location, etc.
- Landscaping to include trees, shrubs, groundcover, irrigation facilities, walls, pillars, fences, gates, and a plating schedule/legend.
- Indicate which direction is “North” in relation to the right-of-way.
- All other miscellaneous construction and improvements (mailboxes, etc.)
- Do not forget to attach existing easement dedication documents pertaining to the location of the proposed alteration(s).

*Distance from encroachment to **nearest structure** as measured along centerline: _____

*Height of proposed encroachment: _____ Length: _____ Width: _____

*Number on OPPD structure (if available): _____

A large grid area for drawing and labeling improvements. The grid consists of 20 columns and 20 rows of squares, providing a space for the applicant to draw and label existing and proposed improvements.